

**OREGON DEPARTMENT OF JUSTICE
CRIME VICTIM AND
SURVIVOR SERVICES DIVISION**



**2025-2027
CHILD ABUSE MULTIDISCIPLINARY INTERVENTION
(CAMI MDT)**

**Non-Competitive Grant Funding Opportunity
Request for Applications (RFA)**

Applications Due: May 19, 2025, 4:59 PM PST

**Attorney General Dan Rayfield
Oregon Department of Justice
Crime Victim and Survivor Services Division
1162 Court Street NE
Salem, OR 97301-4096**

Grant Opportunity Summary

Opportunity Type:	Non-Competitive
RFA Release Date:	April 1, 2025
RFA Due Date:	May 19, 2025, at 4:59 PM PST
Award Period:	July 1, 2025 – June 30, 2027
Registration:	Applicants must register in the ODOJ CVSSD E-Grants System
Matching Requirement:	None
Application Videoconferences:	April 3 and 14, 2025
Eligibility:	This Request for Applications (RFA) is to solicit applications from county Child Abuse Multidisciplinary Intervention Teams (CAMI MDTs), through the agency or organization designated to apply on behalf of the MDT (typically the District Attorney's Office or the Children's Advocacy Center serving the county). Only one grant will be awarded per county.

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SECTION I: APPLICATION RESOURCES & INFORMATION

Throughout this document, the Oregon Department of Justice Crime Victim and Survivor Services Division is referred to as **ODOJ CVSSD**. The 2025-27 Child Abuse Multidisciplinary Intervention (CAMI MDT) Request for Applications (RFA) is referred to as the “**RFA**” or “**application.**”

Links to RFA and Instructions

This RFA is available in PDF format on the ODOJ CVSSD E-Grants system in [E-Grants](#) and on the [Child Abuse Multidisciplinary Intervention \(CAMI\) Fund](#) webpage.

The **2025-27 CAMI MDT E-Grants Form Instructions** provide guidance for each line item in the application. The instructions can be found on the Form Menu of the RFA in [E-Grants](#).

Getting Started with E-Grants

The [ODOJ CVSSD E-Grants Applicant User Guide](#) answers questions about navigating the E-Grants system.

An E-Grants training webinar is available, covering the basics of navigating the system, including how to initiate, complete, and submit applications and reports. Links to the webinar (with or without ASL) are on the [CVSSD E-Grants Information](#) page. The webpage also lists **E-Grants FAQs** and instructions for **registering a new organization** in E-Grants.

CAMI MDT Grant Management Handbook

The CAMI MDT Grant Management Handbook is available:

- as a PDF file in the Forms Menu under this application in [E-Grants](#).
- as a PDF file on the [Child Abuse Multidisciplinary Intervention \(CAMI\) Fund](#) webpage.

Best Practices for MDTs and CACs

The [National Children’s Alliance \(NCA\) Standards of Accreditation](#) include minimum standards of practice for Child Abuse Multidisciplinary Teams (MDTs) and Children’s Advocacy Centers (CACs), including forensic interviews, medical evaluations, and victim

advocacy. The CAMI Program urges MDTs to review these standards and ensure, to the greatest extent possible, the MDT, CAC, and county meet or exceed these standards.

Amendments to this Application

ODOJ CVSSD may amend the RFA. Any amendment(s) or clarifications to the RFA will be posted in the ODOJ CVSSD [E-Grants](#) system via a link on the left-hand menu bar of the application.

Requests for Clarification

Applicants may submit formal requests for clarification of this RFA by email to one of the Fund Coordinators listed below. **Requests must be received by 5:00 PM PST on April 17, 2025.** ODOJ CVSSD will promptly respond to each properly submitted request for clarification. Formal requests for clarifications received after this date may or may not receive a response based on the sole discretion of ODOJ CVSSD. ODOJ CVSSD may informally respond to applicants' questions with responses that do not affect the provisions of the RFA.

CVSSD may informally respond to applicants' questions. However, informal responses do not affect the 2025-27 CAMI MDT application requirements. Application requirements are changed only by formal amendment(s) issued by CVSSD and posted in the CVSSD E-Grants System.

Timetable for Application, Reviews and Grant Awards

Date	Activity
April 1, 2025	RFA Released
April 17, 2025, 5:00pm PST	Requests for Clarifications Due
April 22, 2025	Final Amendments to the RFA Posted
May 19, 2025	Application Due through ODOJ CVSSD E-Grants 4:59 PM PST
May-June 2025	Application Review, Request for Modifications, and Award Notification
July 1, 2025	Grant Period Begins
July-September 2025	<p>Final allocations and award amounts for each subrecipient will be determined after ODOJ CVSSD receives budget information from the state, following the close of the 2025 legislative session. As a result, <u>CAMI MDT subrecipients are typically notified of final award amounts after the ODOJ CVSSD budget is finalized in late summer</u>. If the final award amounts are different than submitted in the application budget, modifications would be needed before the final 2025-27 CAMI MDT grant agreements are drafted and signed, and grant funds are awarded.</p>

Videoconference Schedule for RFA

It is strongly recommended you attend a videoconference. A recorded version of the videoconference will be available for you to review at your convenience. No registration is necessary. The videoconference will review the application and highlight some essential requirements of the grant and changes in the application.

Date	Time	Link
Thursday, April 3, 2025	10:00-11:30am PST	Join ZoomGov Meeting https://www.zoomgov.com/j/1619337467?pwd=fZr5wKzgroNowyGcODf34AjCKzaybg.1 Meeting ID: 161 933 7467 Passcode: 281559 Dial by your location +1 669 254 5252 US (San Jose) +1 415 449 4000 US (US Spanish Line)
Monday, April 14, 2025	1:00-2:30pm PST	Join ZoomGov Meeting https://www.zoomgov.com/j/1612339015?pwd=GWvwEHyfcLKhasQiidITVoWPKaboga.1 Meeting ID: 161 233 9015 Passcode: 288060 Dial by your location +1 669 254 5252 US (San Jose) +1 415 449 4000 US (US Spanish Line)

ODOJ CVSSD is committed to providing universal access to all grant applicants. **If you require an accommodation to participate in a virtual session**, please contact **Maria Ruiz Ceja** by phone at 503-378-8435 or email maria.ruizceja@doj.state.or.us. Identify the session you will attend and the accommodation you require. Closed Captioning, ASL Interpreters, and Spoken Language Interpreters are examples of accommodations that will be provided upon request. We will make reasonable efforts to accommodate requests. As much advance notice as possible will help us provide seamless access.

Staff Contact Information

Questions about this RFA can be directed to:

Fund Coordinators	Phone	Email
Robin Reimer	503-507-4990	Robin.E.Reimer@doj.oregon.gov
Kevin Dowling	971-701-1176	Kevin.Dowling@doj.oregon.gov

Grant Unit Manager	Phone	Email
Kim Kennedy	503-378-5178	Kim.Kennedy@doj.oregon.gov

Grant Specialist	Phone	Email
Amanda Shinkle	503-378-6870	Amanda.L.Shinkle@doj.oregon.gov

CAMI Advisory Council

A CAMI Advisory Council is established per ORS 418.784. Current members are listed on CVSSD's [Child Abuse Multidisciplinary Intervention \(CAMI\) Advisory Council](#) webpage.

SECTION II: APPLICATION OVERVIEW

History of CAMI

In 1989, Oregon enacted legislation that required every county to create a child abuse multidisciplinary team (MDT) convened by the county's District Attorney. The legislature recognized then, as it does today, that identifying and responding to child abuse is complicated and requires collaboration and consistent teamwork.

In 1993, the Oregon Legislature established the Child Abuse Multidisciplinary Intervention (CAMI) Program. Originally, the CAMI Program was administered by the Department of Human Services. In 2005, the CAMI Program moved to CVSSD. CVSSD administers several federal and state grant programs for victim services providers across Oregon.

Oregon's CAMI Program and MDT protocols adapted to significant statutory change in 2007 with the enactment of [Karly's Law](#). Karly's Law is named after Karly Sheehan, a young Oregon girl who was murdered by physical abuse in 2005 after initial investigations failed to recognize she was being abused. Karly's Law mandates a specific response when Oregon Department of Human Services (ODHS) workers or law enforcement officers, while investigating a report of child abuse, encounter a child with suspicious physical injuries.

Purpose and Intent

The purpose of the CAMI Program is to support a multidisciplinary approach to child abuse intervention. Per [ORS 418.780](#), MDTs are established to "conduct timely investigations of allegations of child abuse and provide comprehensive services to victims of child abuse." In addition, CACs and Regional CACs were established to "ensure that every child referred to a center for concerns of neglect or abuse receives a skilled, complete and forensically sound child abuse assessment." MDT and CAC services include assessment, advocacy, and treatment for children who are or may be victims of child abuse ([OAR 137-082-0200](#)).

CAMI's statutory language is consistent with the standards established by the National Children's Alliance (NCA). Like [ORS 418.747 and 418.783](#), NCA standards support collaborative, comprehensive interventions using CACs to conduct evaluations. While

not every interview or medical evaluation can occur in a CAC, this is best practice. Local protocols should help direct child abuse responders on how to respond to concerns of abuse and neglect, including how and when to refer cases to CACs. MDTs should ensure their community partners are aware of, trained in, and abide by their county's MDT protocols.

Funding Source and Allocation

The CAMI Program provides grant funding to counties for the development and ongoing support of CACs and MDTs. Per statute, **MDTs are required to prioritize funding to a CAC. This means that MDTs must direct more funding to a CAC than to any other budget line item in their CAMI MDT budgets.**

CAMI grant funds come primarily from the Criminal Fines Account (CFA). CFA funds include fines assessed by justice, municipal, district, circuit, and juvenile courts on persons convicted of a crime, violation, or infraction. A small amount of CAMI funding comes from the state's general fund.

To allocate CFA dollars to subrecipients, CVSSD uses a "base plus" formula. This formula originated out of the 2006 joint ODOJ/ODHS equity study. The CAMI program uses a modified version of this formula. Each county receives a base amount of funding plus an additional amount. Historically, the additional amount was linked to the county's crime rate and population under age 18. However, due to the unavailability of up to date, reliable crime rate data, CVSSD removed crime rate from the formula beginning with the 2019-21 grant cycle. Where a change to the formula would have resulted in a decrease to funding, CVSSD has held subrecipient funding levels steady.

CAMI also funds training and technical assistance to support MDTs and CACs through the Regional Children's Advocacy Center (RCAC) grant. RCAC subrecipients provide medical assessment training, peer review for child abuse medical professionals and forensic interviewers, complex case consultation, referral and information services and forensic interview training. The RCACs' core service of providing training is primarily fulfilled by provision of the Oregon Child Forensic Interviewer Training (OCFIT) which is mandatory for forensic interviewers in Oregon. OCFIT is based on the Oregon Interviewing Guidelines (OIG).

Use of CAMI MDT Grant Funds

Subrecipients must spend CAMI grant funds according to the budget approved by CVSSD in the MDT's grant application. While the designated grant applicant is responsible for completing and submitting the grant application, **the application must represent the intentions of the MDT**, and the application, including but not limited to the intervention plan, protocols, and budget, must be reviewed and approved by the MDT. The grant applicant must maintain a record of the MDT endorsement of any budget decisions. CAMI staff may request verification in the form of meeting minutes or discussion with the MDT for any budget decisions or budget amendments.

Grant budgets should focus on services during the initial investigation and assessment of child abuse allegations, including crisis intervention. CAMI funds are not intended to support long-term treatment. MDTs can use funds to facilitate referrals to long term care as part of their comprehensive response.

All proposed uses of CAMI funds must fall within the service areas of assessment, advocacy, and treatment. See [Appendix A: CAMI Grant Service Areas](#) in this RFA for additional details. Extended guidance about CAMI allowable and unallowable costs are available on the [CAMI Fund web page](#).

MDT Protocols

[ORS 418.747\(2\)](#) requires that every child abuse MDT develop a written protocol for immediate investigation of, and notification procedures for, child abuse cases and for interviewing child abuse victims. All investigations of child abuse and interviews of child abuse victims shall be carried out by appropriate personnel using the protocols and procedures called for in this section.

The CAMI required MDT Protocols are divided into five specific components:

1. Child Abuse Investigation (including Sensitive Case Review ORS 418.747(8))
2. Karly's Law
3. Drug Endangered Children
4. Child Fatality Review
5. Compliance

Per ORS 418.747(2), in addition to MDT protocols, MDTs shall develop written agreements signed by member agencies that specify the role of each agency, procedures

to be followed to assess risks to the child, guidelines for timely communication between member agencies and guidelines for completion of responsibilities by member agencies.

Protocols must be developed with input from the MDT and should reflect the community's system and stakeholder processes that affect the way child abuse cases are handled. Protocols are the guide for the individuals in your community involved in child abuse intervention. They should provide clear descriptions of each individual or agency's role in each of the above listed components of child abuse response.

Protocols should be readily available to partner agencies involved in child abuse intervention in your community. Your MDT should have a process, such as an annual review, training or new member orientation to ensure that all involved individuals at partner agencies are familiar with the MDT protocols. MDT and community partner performance should be evaluated during MDT case reviews based on compliance with the protocols. Appropriate feedback and/or training should be offered to MDT partner agencies to improve child abuse response as needed. MDTs must work with their community partners to ensure that child abuse responders and interviewers are trained properly and that others understand how to refer cases to those individuals.

Protocols should be:

- clearly labeled to indicate the most recent date of review.
- reviewed at least every two years and updated as necessary.
- reviewed as soon as possible after any statutory or administrative rule change regarding child abuse intervention to ensure statutory compliance.

Protocol revisions should take into consideration results from any compliance evaluation. An MDT may ask when reviewing protocols:

- What do compliance evaluation results reveal about strengths or areas for improvement in protocol?
- Is there conflict between agency directives or procedures and MDT protocols?
- How can such conflict be resolved to best respond to child abuse in the community?
- Are protocols clear and well understood by the MDT?
- Would additional training on protocols be beneficial?
- Are there barriers to compliance? If so, how can they be reduced or removed?

Do not simply restate statute when creating protocol. Use statutory language to frame the protocol but fill the frame with local plans, instructions, resources, and expectations.

SECTION III: APPLICATION REQUIREMENTS

Basic Statutory Requirements

[ORS 418.746](#) states:

(5)(a) At least once a biennium the county multidisciplinary child abuse team shall submit to the Child Abuse Multidisciplinary Intervention Program a coordinated child abuse multidisciplinary intervention plan. The intervention plan must:

- (A) Describe all sources of funding, other than moneys that may be allocated from the Child Abuse Multidisciplinary Intervention Account, including in-kind contributions that are available for the intervention plan;
- (B) Describe the critical needs of victims of child abuse in the county, including but not limited to assessment, advocacy and treatment, and how the intervention plan addresses those needs in a comprehensive manner;
- (C) Include the county's written protocol and agreements required by ORS 418.747(2) and 418.785; and
- (D) Describe how the intervention plan gives priority to funding a community assessment center and how the funding supports the center.

The CAMI MDT Non-Competitive Grant Application is developed to meet these statutory requirements.

Training Requirements

Applicants shall certify that MDT members are trained according to statute. Subrecipients must maintain records of MDT member training showing how MDT

members meet the statutory requirements. The MDT shall make training records available to the CAMI Fund Coordinator on request.

[ORS 418.747](#) requires MDT members be specially trained in child abuse investigations, including:

- risk assessment.
- dynamics of child abuse.
- child sexual abuse and rape of children.
- legally sound and age-appropriate interview and investigatory techniques.

Forensic Interviewers

ORS 418.747 further requires all investigations of child abuse and interviews of children be carried out by appropriate personnel using the protocols and procedures called for in the statute. The MDT is responsible for ensuring all CAC Forensic Interviewers employed by any CAC with whom the MDT contracts for direct assessment services meet the requirements outlined in the [Oregon Guidelines for Onboarding a New Child Forensic Interviewer](#) on CVSSD's [Grant Guidance Documents](#) webpage.

Many individuals who are not Child Forensic Interviewers by profession have completed OCFIT training. This training provides a foundation in child forensic interviewing, and those who may conduct child forensic interviews are encouraged to attend. However, completion of OCFIT does not confer on the individual any title, qualification, or certification. The CAMI Program recognizes the advantages of child interviews conducted at a CAC by a qualified forensic interviewer employed by that CAC and encourages all child abuse first responders to utilize their local CAC whenever possible. MDT partners who will not conduct child forensic interviews but who respond to and investigate child abuse are encouraged to attend Collaborative Child Abuse Response (CCAR) training. The CAMI Program encourages MDTs to promote this practice in their communities through their MDT protocols and compliance reviews.

Medical Providers

Additionally, per [ORS 418.792](#) **the MDT must ensure there is at least one medical practitioner at the CAC trained in evaluation, diagnosis and treatment of child abuse and neglect who has committed to attend annual continuing education courses on evaluation and diagnosis of child abuse and neglect.** According to the NCA, recommended minimum standards for training for medical professionals providing services to CAC clients consist of a minimum of 8 contact hours every 2 years. Teaching

experience in child abuse that is approved to provide CEU or CME activity also qualifies for ongoing education credit. Please see the NCA Standards for Accredited Members for additional information on minimum training for CAC professionals.

Karly's Law

The CAMI program requires that all MDT members listed on the CAMI MDT grant application complete the [Karly's Law Training](#) referenced on CVSSD's [Karly's Law](#) webpage prior to submission of the CAMI grant application.

For more information on CVSSD subrecipient required training, please see the [Grantee Training Requirements](#) document on CVSSD's [Grant Guidance Documents](#) webpage.

Child Fatality Reviews

The MDT is required by [ORS 418.785](#) to establish a child fatality review process. CAMI funds may be used to implement and maintain the child fatality review process. The CAMI Program will obtain documentation from Oregon Health Authority (OHA) regarding whether the required child fatality reviews have been completed and properly documented. Best practice is to complete fatality reviews, including completing reporting, through the national Child Death Review system administered by OHA within 60 days of the death. Information on fatality review can be found on the [Oregon Child Death Review and Prevention](#) page of the OHA website.

If a county fatality review team does not submit required child fatality review documentation to OHA, the CAMI grant application will be considered incomplete and the MDT will not be fully eligible to receive CAMI Program grant funds. CAMI Program staff will contact teams periodically to check status of cases OHA indicates should be reviewed by local teams.

Quarterly Progress and Financial Reports

All grant reports must be submitted through CVSSD E-Grants. Reports are due quarterly throughout the grant period. Due dates are: October 31, January 31, April 30, and July 20. A table of grant report deadlines can be found on the [Important Grant Reporting Dates](#) webpage on CVSSD's website. The MDT is required to submit the following two reports:

- **Quarterly Progress Report** – this report includes program data that requires input from the MDT. The report captures MDT process and encounter data that helps

CVSSD monitor grant-funded activity.

Quarterly Financial Report (QFR) – the QFR captures CAMI grant expenditures for the preceding quarter. CVSSD E-Grants requires expenditures to adhere to the budget and will prohibit expenses listed outside of the agreed-upon budget categories from the grant application. In addition, grant recipients must adhere to the financial guidelines set forth in the fund specific CVSSD Grant Agreement.

CAMI payments are prospective and consist of 8 equal quarterly payments. Quarterly payments are dispersed following submission and approval of required reports. Failure to submit reports within the specified time frame will result in withholding of funds.

All CVSSD grant agreements provide that subrecipients who fail to meet any of the reporting requirements included in this section shall be considered in default under the agreement. In such a case, CVSSD has the right to end the grant. CVSSD may also reduce the award proportionately to the period for which reports were not submitted in a timely manner. Please see Section 6 (“Termination and Default”) of the DOJ Grant Agreement for additional information.

CVSSD Common Requirements Applicable to CAMI MDT Funding

ODOJ CVSSD has established universal requirements for any application for grant funds administered by ODOJ CVSSD. The requirements applicable to the CAMI MDT grant are:

Effective Services and Sound Administrative and Financial Management

- Risk assessments are completed and submitted biannually.
- Financial and progress reports are true, accurate, timely, and complete.
- ODOJ CVSSD conducts regular monitoring (Financial Report Verifications, Administrative & Financial Desk Reviews, and Site Visits).
- True and accurate financial records kept in accordance with Generally Accepted Accounting Principles (GAAP) and federal Uniform Guidance.

Training

All grant-funded staff, volunteers/interns, and board/governing body members are trained as appropriate as outlined in this RFA and on the [Grantee Training Requirements](#) document on CVSSD’s [Grant Guidance Documents](#) webpage.

Compliance with Relevant State and Federal Laws

Applicants must comply with relevant federal and state laws. These include civil rights laws and regulations prohibiting discrimination in federally assisted programs or activities (i.e., Civil Rights Act of 1964, Equal Employment Opportunity Act of 1972, Americans with Disabilities Act of 1990, Limited English Proficiency guidelines), state insurance requirements, and Uniform Guidance 2 CFR Part 200.

Compliance with Fund Specific Guidance in this RFA

All grant expenditures must be “Allowable Costs” as defined in this RFA and directly attributable to the MDT intervention plan as outlined in the application.

Possible Outcomes of Noncompliance

ODOJ CVSSD is responsible for ensuring that a subrecipient is in compliance with the general and specific terms and conditions of an award. If a determination of non-compliance is made, ODOJ CVSSD will take one or more of the following actions in accordance with 2 CFR Part 200 and the ODOJ CVSSD grant agreement.

- 1) Perform additional project monitoring.
- 2) Establish corrective action plan(s) to address areas of concern.
- 3) Require the subrecipient to obtain technical or management assistance.
- 4) Place special conditions on subrecipient with moderate to high risk assessment scores.
- 5) Require payments as reimbursements rather than advance payments.
- 6) Perform monthly check-ins with fund coordinator.
- 7) Require monthly financial or progress reporting, or supplemental reports as requested by the fund coordinator.
- 8) Temporarily withhold cash payments pending correction of a deficiency.
- 9) Disallow all or part of the cost of an activity or action not in compliance.
- 10) Wholly or partially suspend or terminate the award.
- 11) Withhold further awards for the project or program.
- 12) Take other remedies that may be legally available.

SECTION IV: GENERAL INSTRUCTIONS FOR E-GRANTS

General Application and E-Grants Guidelines

The following information is to assist you in completing the CAMI MDT Grant Application.

- The E-Grants system will not allow an application to be submitted with error messages on any form within the application.
- Remember to click “SAVE” frequently to save information you have entered. Do not wait to complete the page before saving. There is no way to retrieve lost information.
- For radial button selections, click once to mark or change your selection, double-click to remove the selection completely.
- Consider completing narrative sections in a word processing program and pasting it into the appropriate section, especially since E-Grants doesn't have a spell check feature, and most text boxes have limited character counts.
- If the system is idle for an hour, it will time out. All unsaved information will be lost.
- CVSSD recommends submitting the application at least 1-2 days prior to the due date to avoid any unanticipated technical problems. LATE applications WILL NOT be accepted.

Completing the Application in E-Grants

The following instructions are intended to guide the applicant in **completing the application in ODOJ CVSSD E-Grants**. Refer to the **Application Form Instructions** document for more detailed information. The Instructions are in the application in E-Grants.

- 1) If you already have an account in E-Grants, visit www.cvssdegrants.com to initiate an application. Applicants already registered in ODOJ CVSSD E-Grants must review and update the organization or Tribal Nation's contact and member profile information. This includes deactivating staff no longer associated with the organization. This process should be completed prior to initiating the application. Please refer to the [E-Grants Applicant User Guide](#) to assist you through the registration process.

- 2) If this is your first application with ODOJ CVSSD, you will need to create a username and password to access E-Grants. Once you create an account, ODOJ CVSSD will review the information you submitted and activate your account. You will receive an email notification once your account has been activated. Once you receive the notification that your account has been activated, you can sign in and access the grant application.
- 3) Applications must be completed and submitted entirely through the ODOJ CVSSD E-Grants system. The forms section is where most of the work for an application is completed and where documents are uploaded. All forms must be complete with no error messages before submitting the application. **Remember to click “SAVE” frequently**, using the left-hand navigation panel to move through the forms. To submit a completed application, applicants must change the status of the application to **“Application Submitted”** when all forms are complete, and all errors are corrected.
- 4) ODOJ CVSSD has the right to make or deny an award without prior communication with the applicant.
- 5) By submitting an application, an applicant agrees to comply with all ODOJ CVSSD Grant Agreement requirements.
- 6) Technical assistance for the ODOJ CVSSD E-Grants system is available from a variety of sources, including the:
 - a) E-Grants Form Instructions included in the first section of the navigational panel of the E-Grants application.
 - b) [ODOJ CVSSD E-Grants Applicant User Guide](#).
 - c) [ODOJ CVSSD staff listed above](#) in this RFA.
 - d) Agate Software Help Desk for system technical assistance, which is available Monday – Friday 5am to 5pm, Pacific Daylight Time, at 1-866-449-1425 or email azhelpdesk@agatesoftware.com.
- 7) All required documents for this application are found in [ODOJ CVSSD E-Grants](#).
- 8) The ODOJ CVSSD E-Grants system allows applicants to check the status of each form and when it was last saved. As each form is saved, the system will inform applicants if there are errors. Applicants are unable to submit an application until all required

forms are completed and all errors are corrected.

- 9) Do not attach or upload documents to the forms pages that are not requested unless otherwise directed by ODOJ CVSSD.

Submitting the Application

CAMI MDT grant applications **must be submitted electronically through the ODOJ CVSSD E-Grants system**. For instructions on how to submit your application, please review the “Submitting your Application” section of the [ODOJ CVSSD E-Grant Applicant User Guide](#).

The application is due May 19, 2025 by 4:59pm Pacific Standard Time.

At the deadline, E-Grants will lock the system and will no longer accept applications.

Once an application is submitted it will enter “read only” status and cannot be changed.

Late applications will not be considered for funding.

SECTION V: APPLICATION REVIEW & AWARD PROCESS

Relevant Oregon Administrative Rules

OAR 137-082-0260 Method of Review/Role of Advisory Council

- 1) Staff from CVSSD will review each county's application and each recommended public or private agency's application. A committee comprised of members of the Advisory Council on Child Abuse Assessment, and other members as may be appointed by the Department, will review and submit to the Department a recommendation regarding approval of each county's Plan the county's application for funding and each county's recommended public or private agency application for funding if any. The committee will determine if the application:
 - a) meets the established eligibility requirements.
 - b) responds to the county's needs as identified in their Plan for comprehensive services to the victims of child abuse.
 - c) substantially furthers the goals and purposes of ORS 418.747, (418.780,) 418.790, and 418.792.
 - d) documents proper allocation of previous funds and the extent to which anticipated outcomes were achieved for children and families.
- 2) The final responsibility for approval, conditional eligibility approval or denial shall rest with the Department.
- 3) Formal notification of approval, conditional approval or denial will be given to counties and county recommended public or private agencies in a timely manner.
- 4) The Department and Advisory Council may, at any time, conduct a site visit, and may review any records relating to the provision of services and expenditure of funds under this project. All information and records pertaining to individual families and children, reviewed by the Department or a designated body in the exercise of its duties related to the CAMI program, shall be maintained in accordance with the

provisions of law, and the terms of applicable Grant Agreements. The information and records will be treated as confidential records by such parties, except to the extent that permission is provided by the affected parties, or as the law may otherwise require.

Stat. Auth.: OL 1993, Ch. 676 & OL 2001, Ch. 624

Stats. Implemented: ORS 418.746 - 418.794

Hist.: DOJ 5-2002, f. 7-31-02, cert. ef. 8-1-02; DOJ 2-2011, f. 3-30-11, cert. ef. 4-1-11

[OAR 137-082-0270 Grievance Procedures](#)

- 1) Applicants have a right to a review of decisions regarding their conditional eligibility or denial of eligibility for CAMI funds.
- 2) Each Applicant will be informed of the procedure for review, (“grievance procedure”) at the time a decision is made regarding an Applicant’s eligibility for CAMI funds.
- 3) No Applicant will be subject to reprisal for seeking a review of a decision regarding conditional eligibility or denial of eligibility for CAMI funds.
- 4) To invoke this grievance procedure, an Applicant must make a written request to the CAMI Account Administrator within 30 days after receiving notification of the conditional eligibility or denial.
- 5) When the Department is notified that an Applicant has timely filed a grievance regarding conditional eligibility or denial of eligibility for CAMI funds, a meeting will be scheduled with the CAMI Account Administrator. This meeting will involve the applicant and other members of the county's MDT as the Applicant deems necessary to present its case. The CAMI Account Administrator and members of the Advisory Council may be present at this meeting. Every effort will be made to have this meeting occur within 2 weeks of receipt of the grievance.
- 6) If the matter is not resolved through the grievance procedure, the applicant may request a review of the issue by the Director of the CVSSD. The Applicant must make a written request to the Director of the CVSSD within 30 days following notification of

the results of meeting with the CAMI Account Coordinator.

- 7) The Director of the CVSSD shall respond in writing to the Applicant's request for review within 30 days. If this response does not resolve the matter the Applicant may request an administrative review by the State Attorney General. Request for such a review shall be made in writing to the State Attorney General and shall include a statement of the problem and the desired resolution. Written notice of intent to pursue administrative review by the Attorney General shall be provided to the Director of the CVSSD before or concurrently with the written request that is submitted to the Attorney General. To be eligible for review by the Attorney General, this request must be made within 30 days of receipt of written notification of the decision of the Director of the CVSSD. The decision of the State Attorney General is final.

Stat. Auth.: OL 1993, Ch. 676 & OL 2001, Ch. 624

Stats. Implemented: ORS 418.746 - 418.794

Hist.: DOJ 5-2002, f. 7-31-02, cert. ef. 8-1-02; DOJ 2-2011, f. 3-30-11, cert. ef. 4-1-11

[OAR 137-082-0280 Reallocation of Funds Not Applied for or Used](#)

- 1) CAMI funds that were not allocated due to an Applicant's failure to request its CAMI funds, or an Applicant's failure to submit a complete application, or a satisfactory Plan or failure to enter into a Grant Agreement, may be distributed to other eligible counties as a supplemental award. These funds will be offered to eligible counties on a percentage basis according to the allocation formula set forth in OAR 137-082-0240(2). As provided therein and OAR 137-082-0280, CAMI funds may be distributed in a manner that is similar to the disbursement formula used to distribute the Criminal Fines and Assessment Public Safety Fund with regard to prosecutor based victim assistant programs.
- 2) If an application is submitted but approval is denied, the funds will be held in the CAMI Account for that county for 12 months from the date of denial, during which time the Applicant may reapply. If the Applicant has not obtained at least conditional eligibility within the 12 month period, the funds will be distributed to other eligible counties. If the grievance procedure is underway during the 12 month period, the Applicant's funds will be held in reserve until the final decision of the Attorney

General or 12 months from the date of the notification of the denial of funding, whichever is longer. Any Applicant holding funds which are the subject of an eligibility determination grievance procedure, or notice regarding appropriate use of funds, may not encumber, alienate or expend those funds unless and until the grievance procedure is concluded in favor of the Applicant. Applicants holding funds which are ultimately determined to be ineligible for use under Applicant's Plan must return any and all grant funds to the Department within the timeframe established by the Department.

- 3) It is the intention of the Department to have minimal or no unobligated CAMI funds at the end of each biennium. Funds held in the CAMI Account in accordance with the above rules will be considered obligated funds until all grievances and eligibility issues have been resolved.

Stat. Auth.: OL 1993, Ch. 676 & OL 2001, Ch. 624

Stats. Implemented: ORS 418.746 - 418.794

Hist.: DOJ 5-2002, f. 7-31-02, cert. ef. 8-1-02; DOJ 2-2011, f. 3-30-11, cert. ef. 4-1-11

CAMI Review Process

CAMI Program staff, with the advice of the Advisory Council, will allocate moneys from the CAMI account to eligible MDTs. To determine eligibility, CAMI Program staff will review each application to determine whether the application:

- complies with eligibility requirements.
- responds to the county's needs as identified in their coordinated child abuse intervention plan for comprehensive services to the victims of child abuse
- Substantially furthers the goals and purposes of ORS 418.747, 418.780, 418.790, and 418.792.
- reflects team participation in the development of the application.
- reflects local application of child abuse intervention efforts.
- sufficiently demonstrates that the use of CAMI Program grant funds benefits children who may have been victims of abuse and their non-offending family members.
- indicates that the MDT has properly allocated previously awarded CAMI Program grant funds.

Previously submitted reports will be reviewed to determine:

- how funds were used.
- the objectives of the program.
- the extent to which the program met anticipated outcomes, especially in terms of benefits to children and families.

Reservation of Rights

ODOJ CVSSD reserves the right to:

- seek clarification from applicants regarding the application, ask for additional information about the application, and request modifications to the application.
- award a grant contract without further discussion of the proposal submitted.
- reject any and all applications received by reason of this request, or to negotiate separately in any manner necessary to serve the best interest of the public.
- determine, in their sole discretion, whether a proposal does or does not, substantially comply with the requirements of this application.
- waive any minor irregularity, informal or non-conformance, with the provisions or procedures of this application.

Availability and Disbursement of Funds

The amount awarded to each MDT cannot be determined until CVSSD receives the final allocation from the state. Typically, the allocation from the state is finalized in late summer. As a result, MDT grant application budgets must be based on estimates and will likely need to be revised through modification of the grant application once CVSSD receives the final allocation from the state. CAMI Program staff will provide information for budget revisions when final allocations are available. For budget planning purposes, CVSSD requests that MDTs submit estimated budgets based on [last biennium's allocation amount](#).

Upon review and approval of the MDT application and final budget, DOJ will issue grant award documents that provide for the transfer of funds from DOJ to a designated fiscal manager. The fiscal manager is the entity authorized to carry out the local fiscal/administrative function according to the intervention plan and budget set out in the MDT's application. The two most common fiscal managers for MDT funding are counties, doing business by and through their District Attorney's offices, and Children's Advocacy Centers. Regardless of who is designated to administer the funds at the local

level, the MDT retains the authority for allocation, and final accountability for implementation, of the CAMI funded portion of the intervention plan.

Carryover

Pursuant to [OAR 137-082-0220](#), CVSSD will address carry over funding issues situationally. Rule states the Department may at its discretion “permit an Applicant to retain unexpended funds provided to grantee under a contractual agreement entered into pursuant to OAR 137-082-0200 et seq. Such retention of funds must be implemented through a subsequent contractual agreement with the grantee. If a significant carry-over of funds continues for more than one year, the county will be asked to reevaluate its Plan and make necessary adjustments to utilize the funds. If there continues to be significant carry-over of funds without reasonable plans approved by the CAMI Administrator for their use, the county's allocation for future funding may be reduced by the amount of excess funds or carryover may be applied to the county’s next year’s allocation if approved by the Department.” CVSSD will allow CAMI MDT grantees to carry forward any unexpended funds as carryover in addition to the 2025-27 grant award.

Award Conditions

1) **Conditional Awards**

All grant awards are made conditional upon the timely completion of grant award documents. Funds are not considered obligated and will not be transferred until all required grant award documents have been signed by an applicant and by the Department designee. If grant award documents are not completed by an applicant within three months of the notice to the applicant of the intended award, CVSSD may withdraw the award and has the authority to reallocate the funds that were conditionally awarded to the applicant.

2) **Additional Grant Agreement Conditions**

All grant agreements issued by CVSSD include conditions that must be satisfied by both parties to the agreement. In addition, CVSSD may include additional conditions when circumstances exist that require a further showing of applicant's ability to successfully manage an award. Examples of such additional conditions include, but are not limited to, a requirement of more frequent reporting to assure timeliness and accuracy, or additional reports to document that subrecipient is successfully addressing an area of concern. When additional conditions are included in a grant

agreement, subrecipient's failure to satisfy those conditions shall be governed by the default and termination provisions included in the agreement.

Right to Review ODOJ CVSSD Award Decisions

An applicant has the right to a review of the award decision about its application. No applicant will be subject to reprisal for seeking a review of an award decision. The two types of reviews are:

1) **Informal Review**

Applicants may request informal feedback and technical assistance regarding their grant application any time after receiving notification of the award decision. Contact the CAMI Fund Coordinator for additional information regarding this process.

2) **Formal Review**

- a) An applicant has a right to a review of the award decision with regards to its application.
- b) Each applicant will be informed of this review procedure at the time a decision is made regarding its application.
- c) No applicant will be subject to reprisal for seeking a review of an award decision.
- d) An applicant may request a review, in writing via email directed to the CAMI Fund Coordinator within seven (30) calendar days after receiving notification of the award decision.
- e) When the Department is notified that an applicant has requested a review, a meeting will be scheduled for the applicant to meet with the CAMI Fund Coordinator and up to 5 members of the Advisory Council. Every effort will be made to have this meeting occur within 30 days of the receipt of the request. The Fund Coordinator will notify applicant of the result of the meeting within 5 days after the meeting.
- f) If the matter is not resolved through the above-described procedure, the applicant can request a review of the issue by the Attorney General or her designee. The applicant should make a written request for such a review to the Director of the Crime Victims' Services Division within 30 days following notification of the results of the meeting described in the preceding paragraph.
- g) The decision of the Attorney General or her designee is final.

SECTION VI: GRANT AWARDS

Award Period

The award period is two years, from **July 1, 2025, through June 30, 2027**.

Grant Monitoring

CVSSD will monitor each subrecipient receiving CAMI funding. The objective of monitoring is to assure that the subrecipient is:

- providing services as described in this RFA.
- spending grant funds as agreed
- working towards funding objectives
- following appropriate fiscal procedures.

Monitoring includes telephone, online, and on-site visits intended to provide technical assistance and support program development. During desk reviews and on-site visits, CVSSD staff will review all financial records and other supporting documentation for costs and expenditures related to CVSSD administered grants.

APPENDIX A: CAMI GRANT SERVICE AREAS

CAMI Grant moneys are awarded solely for activities and projects falling within the following three Service Areas, as outlined in [OAR 137-082-0220](#):

Assessment Services

Assessment Services refer to a medical assessment of, intervention services to, or psycho-social assessments of children in Oregon suspected of being victims of abuse or neglect. For purposes of this description, the phrases medical assessment, intervention service and psycho-social assessment have the following meanings:

- 1) **Medical Assessment** means the taking of a child's thorough medical history and a complete physical examination of the child, for the purpose of making a medical diagnosis, by or under the direction of an individual trained in the evaluation, diagnosis and treatment of child abuse who is a licensed physician, physician assistant or nurse practitioner.
- 2) **Intervention Service** means a service provided by criminal justice or child protective services staff to intervene effectively in a case of suspected child abuse.
- 3) **Psycho-Social Assessment** means an evaluation of the child and his or her family to determine the need for services to reduce the adverse reaction to victimization and the availability of resources to meet those needs.

Advocacy Services

Advocacy Services are those that reduce additional trauma to children (and their families) in Oregon suspected of being victims of abuse or neglect or that support the identification and development of therapeutic services to such children (and their families). Advocacy services include, but are not limited to, protective services, intervention advocacy, prevention advocacy and professional training and education, all as described below:

- 1) **Protective Services** means activities that are required to protect the child, prevent future abuse, and support the healing process associated with the abuse or neglect related trauma.

- 2) **Intervention Advocacy** means activities identified at the local or state level to provide more effective intervention for victims of child abuse or neglect.
- 3) **Prevention Advocacy** means activities associated with local and state fatality review processes or subsequent prevention strategies designed to reduce child abuse, neglect or fatalities.
- 4) **Professional Training and Education** means support for professionals or resources such as a clearing house, speakers' bureau, or library, for professionals involved in child abuse and neglect intervention.

Treatment Services

Treatment Services involve providing information, referral and treatment for child abuse or neglect victims and their families. For purposes of this description, the words information, referral and treatment have the following meanings:

- 1) **Information** means providing information regarding treatment resources.
- 2) **Referral** means providing referrals for therapeutic services.
- 3) **Treatment** means providing and coordinating therapeutic treatment intervention.

Other

In addition to the three areas above, the **Budget** section of the CAMI MDT grant application includes an "**Other**" category to use when classifying expenses. This is in reference to OAR 137-082-0220(2)(c)(D), which states:

*"Eligible Expenses" includes personnel costs for staff, interviewers, interpreters, and expert witnesses; services and supplies, rent, capital purchases, and **other operational expenses related to providing assessment, advocacy, or treatment services.***