

¡Preparación Familiar!

Guia para familias inmigrantes



La información y los documentos dentro de este cuaderno son para que usted pueda tomar una decisión informada y pueda crear un plan en caso de emergencia para su familia. Por favor use esta información con discreción.

Estimada comunidad Latina del condado Lane,

Queremos invitarlos a que utilicen este cuaderno con información importante. Este cuaderno contiene información para usted y su familia y debe ser utilizado para crear un plan de acción en caso de emergencia.

Desafortunadamente la retórica anti-inmigrante es común en nuestro país y en nuestras comunidades. En el pasado nuestro condado Lane ha sido víctima de redadas de inmigración donde muchos de nuestros vecinos y vecinas han sido detenidos por razones migratorias. En este momento el gobierno estadounidense no está implementando redadas en masa en nuestro condado Lane. Sin embargo, debemos preparar a nuestras familias en caso de que el gobierno decida cambiar su curso de acción y decida implementar acciones y leyes que no beneficien a nuestra comunidad inmigrante.

Una de nuestras metas es utilizar este cuaderno para crear un plan de emergencia. Es muy importante que todos los miembros de la familia sepan dónde encontrar esta información en caso de emergencia.

Varios grupos en nuestra comunidad han estado colaborando y trabajando juntos a través de los años para proveerles diferentes servicios e información. Ellos son Latinx Alliance of Lane County, Centro Latino Americano, Grupo Latino de Acción Directa (GLAD), Downtown Languages, Huerto de la Familia, Catholic Community Services of Lane County, Integration Network, Migrant Education Program, la Oficina de Derechos Humanos y Participación Vecinal y la ciudad de Eugene.

Dado al sentimiento anti-inmigrante en nuestro país, queremos avisarles de dos puntos:

- ❖ Es necesario reportar incidentes de maltrato o discriminación dado a nuestro estatus migratorio. Si usted es víctima de un incidente, llame a la:
 - Línea telefónica informativa - (541) 505 - 7953
 - Oficina de Derechos Humanos y Participación Vecinal, Ciudad de Eugene - (541) 682-5670
- ❖ Es necesario mantenerse alerta. Si alguien le contó o usted leyó sobre la presencia de ICE, o la migra, por favor contacte al Grupo Latino de Acción Directa (GLAD) para comprobar esa información.
 - GLAD - (541) 505-7953

Esperamos que esta información sea útil para usted y su familia. Si usted tiene alguna pregunta sobre este cuaderno, por favor no dude en contactar a cualquiera de los grupos mencionados anteriormente.

Sinceramente,

Latinx Alliance of Lane County

Parte 1: Lista de Contactos Importantes

Llene las próximas 4 paginas con información de sus contactos importantes. Use esta página para verificar que ha llenado toda esta información.

Información de cada uno de sus hijos:

- Nombre de niño o niña
- Información escolar
- Información de salud

Números de emergencia e información del contacto:

- Números de emergencia
 - Emergencias
 - Policía
 - Bomberos
 - Centro de Control de Envenenamiento
- Contactos de Familiares
 - Madre
 - Padre
 - Otros contactos de emergencia

Contactos adicionales:

- Doctor
- Pediatra
- Dentista
- Auto - marca y modelo de su vehículo
- Consulado
- Abogado/proveedor de servicios legales

Notas adicionales

CONTACTOS IMPORTANTES

Información de sus Hijos

Llene esta página para cada uno de sus hijos. Si tiene más de 2 hijos, imprima o pida otra copia de esta página. Revise esta información cada año y haga cambios si es necesario.

NOMBRE DE NINA O NINO	
Fecha de Nacimiento	
Celular del Niño	
INFORMACION ESCOLAR	
Nombre de la Escuela	
Dirección de la Escuela	
Número Telefónico de la Escuela	
Nombre del Maestro(a)	
Número del Salón	
Programa Extraescolar	
Número Telefónico del Programa Extraescolar	
INFORMACION DE SALUD	
Alergias	
Condiciones Médicas	
Medicamentos	
Información del Seguro Médico	
Nombre del Doctor	
Número Telefónico del Doctor	
Dirección del Doctor	
NOMBRE DE NINA O NINO	
Fecha de Nacimiento	
Celular del Niño	
INFORMACION ESCOLAR	
Nombre de la Escuela	
Dirección de la Escuela	
Número Telefónico de la Escuela	
Nombre del Maestro(a)	
Número del Salón	
Programa Extraescolar	
Número Telefónico del Programa Extraescolar	
INFORMACION DE SALUD	
Alergias	
Condiciones Médicas	
Medicamentos	
Información del Seguro Médico	
Nombre del Doctor	
Número Telefónico del Doctor	
Dirección del Doctor	

Números de Emergencia e Información de Contactos Familiares

NÚMEROS DE EMERGENCIA	
Emergencias Inmediatas	911
Departamento de Policía	
Departamento de Bomberos	
Centro de Control de Envenenamiento	
CONTACTOS DE FAMILIARES	
Madre (o tutor)	
Número Celular	
Número Telefónico de Casa	
Nombre del Trabajo	
Número Telefónico del Trabajo	
Dirección del Trabajo	
Padre (o tutor)	
Número Celular	
Número Telefónico de Casa	
Nombre del Trabajo	
Número Telefónico del Trabajo	
Dirección del Trabajo	
Otro Contacto de Emergencia	
Parentesco o Relación	
Número Celular	
Número Telefónico de Casa	
Otro Contacto de Emergencia	
Parentesco o Relación	
Número Celular	
Número Telefónico de Casa	

Contactos Adicionales

DOCTOR	
Número Telefónico	
Compañía de Seguro Médico	
Número de Póliza	
PEDIATRA	
Número Telefónico	
Compañía de Seguro Médico	
Número de Póliza	
DENTISTA	
Número Telefónico	
Compañía de Seguro Médico	
Número de Póliza	
AUTO - MARCA Y MODELO DE SU VEHÍCULO	
Número de Placa	
Compañía de Seguro	
Número de Póliza	
Número Telefónico	
CONSULADO	
Dirección	
Número Telefónico	
ABOGADO/PROVEEDOR DE SERVICIOS LEGALES	
Dirección	
Número Telefónico	

Notas

Parte 2: Lista de Documentos Importantes

Saque copias de todos los documentos importantes para cada miembro de su familia. Utilice esta página para verificar que ha sacado copias de todos estos documentos y que haya incluido las copias originales de esos documentos en este cuaderno.

- Actas de nacimiento
- Datos del seguro de salud
- Pasaportes
- Tarjetas de identificación
- Papeles de inmigración
- Títulos de su automóvil
- Datos del seguro de su automóvil
- Llaves adicionales de su automóvil
- Llaves adicionales de su casa o apartamento
- Llaves adicionales del buzón de correo
- Información de su hipoteca
- Información escolar de sus hijos, incluyendo sus calificaciones
- Información financiera
- Carta poder notariada (escuela, médico y banco)
 - *Este documento provee autorización por escrito para representar o actuar en nombre de una persona en asuntos privados. En este caso, la carta poder le da autorización a una persona de confianza a que tome decisiones en su lugar sobre sus hijos en asuntos escolares, asuntos médicos y/o en asuntos bancarios. Esta autorización es temporal.*
- Otros documentos o información importante

Si tiene preguntas sobre la información en este cuaderno contacte a Centro Latino Americano o al Grupo Latino de Acción Directa (GLAD).



(541) 687-2667



(541) 505-7953

OREGON GENERAL DURABLE POWER OF ATTORNEY & GUARDIANSHIP

I, _____, of _____ County,
Oregon, appoint _____ as the POWER OF
ATTORNEY and legal guardian for my child(ren)
_____ (print full name(s))

in the event I become incapacitated as a result of being detained or incarcerated by the State.

I grant to _____ the right and power to act on my behalf in all matters regarding my child(ren), including but not limited to the following:

THIS POWER OF ATTORNEY SHALL BE CONSTRUED AS A GENERAL DURABLE POWER OF ATTORNEY AND SHALL CONTINUE TO BE EFFECTIVE EVEN IF I BECOME DISABLED, INCAPACITATED, OR INCOMPETENT.

Parent/Guardian

Print Name: _____

STATE OF OREGON)
County of _____)

Personally appeared before this ____ day of _____, 2015 the above named _____ and acknowledged the foregoing instrument to be his/her voluntary act and deed.

Notary Public for Oregon

CONTRATO GENERAL DE PODER DE ABOGADO Y CUSTODIA

Yo, _____, de _____, Oregon apuntó a _____ el poder de abogado y la posición de guardián legal sobre mi(s) niño(s) _____ (escriba el nombre completo)

en el evento que sea detenido or encarcelado por el Estado de Oregon.

Yo concedo a _____ el poder y el derecho a decidir en mi nombre todos las decisiones en respecto a mi(s) niños incluyendo, pero no limitado a lo siguiente:

ESTE PODER DE ABOGADO DEBE SER INTERPRETADO COMO UN PODER DURABLE Y GENERAL DE ABOGADO Y CONTINUARÁ A SER EFECTIVO AÚN SI QUEDÓ INCAPACITADO, INCOMPETENTE O DISCAPACITADO.

_____ (padre/guardián legal)
_____ (Nombre en letra de imprenta)

ESTADO DE OREGON,
EL CONDADO DE _____

Personalmente apareció en frente de _____ el día de _____, 2017, la persona nombrado/a arriba llamado/a _____ reconoció este instrumento anterior como su acción y escritura libre y voluntariamente.

(Notario/a Público/a para Oregon)

OREGON GENERAL DURABLE POWER OF ATTORNEY & GUARDIANSHIP

I, _____, of _____ County, Oregon, appoint
_____ as the POWER OF ATTORNEY and legal guardian for
my child(ren) _____ (print full name(s))

_____ in the event I become incapacitated as a result of being
detained or incarcerated by the State.

I grant to _____ the right and power to act on my behalf in all matters
regarding my child(ren), including but not limited to the following:

THIS POWER OF ATTORNEY SHALL BE CONSTRUED AS A GENERAL DURABLE POWER
OF ATTORNEY AND SHALL CONTINUE TO BE EFFECTIVE EVEN IF I BECOME DISABLED,
INCAPACITATED, OR INCOMPETENT.

Parent/Guardian

Print Name: _____

STATE OF OREGON)
County of _____)

Personally appeared before this _____ day of _____, 2015 the above named
_____ and acknowledged the foregoing instrument to be
his/her voluntary act and deed.

Notary Public for Oregon

CONTRATO GENERAL DE PODER DE ABOGADO Y CUSTODIA

Yo, _____, de _____, Oregon apuntó a _____ el poder de abogado y la posición de guardián legal sobre mi(s) niño(s) _____ (escriba el nombre completo) _____ en el evento que sea detenido or encarcelado por el Estado de Oregon.

Yo concedo a _____ el poder y el derecho a decidir en mi nombre todos las decisiones en respecto a mí(s) niños incluyendo, pero no limitado a lo siguiente:

ESTE PODER DE ABOGADO DEBE SER INTERPRETADO COMO UN PODER DURABLE Y GENERAL DE ABOGADO Y CONTINUARÁ A SER EFECTIVO AÚN SI QUEDÓ INCAPACITADO, INCOMPETENTE O DISCAPACITADO.

_____ (padre/guardián legal) _____ (Nombre en letra de imprenta)

ESTADO DE OREGON, EL CONDADO DE _____

Personalmente apareció en frente de _____ el día de _____, 2017, la persona nombrado/a arriba llamado/a _____ reconoció este instrumento anterior como su acción y escritura libre y voluntariamente.

(Notario/a Público/a para Oregon)

APPOINTMENT OF GUARDIAN FOR CHILD

_____ is the parent and natural guardian of the following child:

Name	Age	Date of Birth
------	-----	---------------

If a guardian is required for my child, I nominate, as my first choice, _____, to serve as guardian(s).

If the above-nominated guardian(s) is/are unwilling or unable to serve or continue as guardian of the Person of my minor child(ren), then I nominate the following individuals to serve as guardians listed in preferred order and not serving jointly unless explicitly noted:

Unless and until a Court appoints a legal guardian for the child, I hereby authorize the above named people to act as guardian without a court order and such person(s) shall have the following authority:

- (1) To act as the residential custodian of the minor child.
- (2) To consent to any health care services needed for my child, including any medical, dental, psychological, orthodontic, and/or ophthalmological treatment of any kind or type or to disapprove the same within the bounds of the law, which includes, but is not limited to, the administration of first aid, the use of an ambulance, authorization of vaccinations, the administration of anesthesia, and/or surgery, under the recommendation of qualified medical personnel.
- (3) To designate schooling for my child, make any educational decisions including enrolment, withdraw, and transfer decisions, and have unlimited access to any and all of the educational records and to communicate with school personnel about any topic relating to my child, including but not limited to participation in special education teams and making decisions under the Individuals with Disabilities Education Act (“IDEA”) and Section 504 of the Rehabilitation Act.
- (4) To enroll my child in any extracurricular activity or child care program.
- (5) To obtain information from and communicate with any governmental agency, including but not limited to law enforcement, child welfare services, and juvenile department(s).
- (6) To travel within the United States and internationally with my child for any purpose and for any period of time.
- (7) To generally act in loco parentis for any purpose whatsoever.

Authorization for Use or Disclosure of Protected Health Information

I hereby authorize all medical service sources and health care providers to use and/or disclose all past, present, and future protected health information (“PHI”) described below to the legal guardian(s) I have appointed in this Document. The PHI to be used and/or disclosed includes records relating to mental health care, communicable diseases. In addition, I authorize the disclosure of information regarding my child’s billing, condition, treatment, and prognosis to the aforementioned guardian(s). This medical information may be used by the person(s) I authorize to receive this information for medical treatment or consultation, billing

or claims payment, or any other purposes reasonably necessary for medical treatment. This authorization shall be in force and effect until termination of guardianship or until my child is 18 years of age. I understand that I have the right to revoke this authorization, in writing, at any time. I understand that a revocation is not effective to the extent that any person or entity has already acted in reliance on my authorization or if my authorization was obtained as a condition of obtaining insurance coverage and the insurer has a legal right to contest a claim. I understand that my treatment, payment, enrollment, or eligibility for benefits will not be conditioned on whether I sign this authorization. I understand that information used or disclosed pursuant to this authorization may be disclosed by the recipient and may no longer be protected by federal or state law.

State of _____)
County of _____) ss.

Parent Signature: _____

Printed Name: _____

Address: _____

Date: _____ Telephone Number (if available) _____

Subscribed and Affirmed to before me by _____ this ____ day of _____,
20____.

Notary Public - State of _____
Commission Expires: _____

APPOINTMENT OF GUARDIAN FOR CHILD

_____ is the parent and natural guardian of the following child:

Name	Age	Date of Birth
------	-----	---------------

If a guardian is required for my child, I nominate, as my first choice, _____, to serve as guardian(s).

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- (2) To consent to any health care services needed for my child, including any medical, dental, psychological, orthodontic, and/or ophthalmological treatment of any kind or type or to disapprove the same within the bounds of the law, which includes, but is not limited to, the administration of first aid, the use of an ambulance, authorization of vaccinations, the administration of anesthesia, and/or surgery, under the recommendation of qualified medical personnel.
- (3) To designate schooling for my child, make any educational decisions including enrolment, withdraw, and transfer decisions, and have unlimited access to any and all of the educational records and to communicate with school personnel about any topic relating to my child, including but not limited to participation in special education teams and making decisions under the Individuals with Disabilities Education Act ("IDEA") and Section 504 of the Rehabilitation Act.
- (4) To enroll my child in any extracurricular activity or child care program.
- (5) To obtain information from and communicate with any governmental agency, including but not limited to law enforcement, child welfare services, and juvenile department(s).
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State of _____)
) ss.
County of _____)

Parent
Signature: _____
Printed Name: _____
Address: _____
Date: _____ Telephone Number (if available) _____

Subscribed and Affirmed to before me by _____ this ____ day of _____, 20____.

Notary Public - State of _____
Commission Expires: _____

Parte 3: Ejemplos de Ordenes Judiciales

Los siguientes documentos son ejemplos de ordenes judiciales. Incluimos en este cuaderno 2 ejemplos en ingles y español de ordenes *validas* e *invalidas*. Un oficial de inmigración o de la policía solo le va a presentar una orden en ingles.

Una orden judicial valida tiene que incluir:

1. Fecha
2. Nombre del individuo
3. Localización especifica (*por ejemplo, dirección de apartamento o casa*)
4. Nombre del juez (*no puede ser el nombre de un policía o oficial de inmigración*)
5. Firma del juez

Para que una orden judicial sea *invalida* le tiene que faltar al menos uno de los 5 puntos que ya mencionamos. Este es un dato muy importante que le tiene que decir a su abogado por que le podría ayudar con su caso.

Recuerde que cada orden tiene un formato diferente. Le proveímos dos ejemplos para que sepa que buscar si le presentan una orden.

Si usted tiene más preguntas sobre esta información, no dude en hablar con su abogada de inmigración. Ella le podrá dar más información detallada al respecto. Si no tiene abogada de inmigración, contacte a una representante de la escuela de sus niños. También puede llamar a Centro Latino Americano para sacar una cita con una trabajadora social.



(541) 687-2667

EJEMPLO DE UNA ORDEN JUDICIAL VÁLIDA

UNITED STATES DISTRICT COURT DISTRICT OF MARYLAND

SEARCH WARRANT

In the Matter of the Search of
(Name, address or brief description of person or property to be searched)

**123 MAIN STREET
ANNAPOLIS, MD 21403**

CASE NUMBER: 01-1111 ABC

TO: ICE SPECIAL AGENT JOHN SMITH and any Authorized Officer of the United States
Affidavit(s) having been made before me by ICE SPECIAL AGENT JOHN SMITH who has reason to believe
that on the person or on the premises known as (name, description and or location)

FOR DETAILED DESCRIPTION, SEE ATTACHMENT "A" TO THE AFFIDAVIT WHICH IS ATTACHED HERE TO AND
INCORPORATED HEREIN BY REFERENCE

In the District of Maryland, there is now concealed a certain person or property , namely (describe the person or
property)

SEE ATTACHMENT "B" TO THE AFFIDAVIT WHICH IS ATTACHED HERE TO AND INCORPORATED HEREIN BY
REFERENCE.

I am satisfied that the affidavit(s) and any recorded testimony establish probable cause to believe that the
person or property so described is now concealed on the person or premises above-described and establish
grounds for the issuance of this warrant.

YOU ARE HEREBY COMMANDED to search on or before the 4th DAY OF JULY, 2008,

(not to exceed 10 days) the person or place named above for the person or property specified, serving this
warrant and making the search (in the daytime 6:00 A.M. to 10:00 P.M.) and if the person or
property be found there to seize same, leaving a copy of this warrant and receipt for the person or property
taken, and prepare a written inventory of the person or property seized and promptly return this warrant to
the Honorable James K. Bredar, United States Magistrate Judge, as required by law.

Baltimore, Maryland



THE HONORABLE JAMES K. BREDAR
UNITED STATES MAGISTRATE JUDGE

FIRMADA POR UN JUEZ

EJEMPLO DE UNA ORDEN JUDICIAL INVÁLIDA

File No.
DATE:

To any officer of the United States Immigration and Naturalization Service:

ROBERTO GONZALEZ

Alias

(Full name of alien)

entered the United States at

on or about

(Place of entry)

Is subject to removal/deportation from the United States, based upon a final order by:

- an immigration judge in exclusion, deportation, or removal proceedings
- a district director or a district director's designated official
- the Board of Immigration Appeals
- a United States District or Magistrate Court Judge

and pursuant to the following provisions of the Immigration and Nationality Act.

Section 237(a)(2)(A)(iii) of the Immigration and Nationality Act, as amended.

I, the undersigned officer of the United States, by virtue of the power and authority vested in the Attorney General under the laws of the United States and by his or her direction, command you to take into custody and remove from the United States the above-named alien, pursuant to law, at the expense of the Immigration and Naturalization 2003, including the expense of an attendant if necessary.



(Signature of INS Official)

Interim Field Director, Detention and Removal Operations

(Title of INS Official)

Portland, Oregon

(Date and office location)

NO FIRMADA POR UN JUEZ

Under Docket Control in Portland Oregon

Form 1-205 (Rev. 4-1-97)N

Nomination of Guardian Form

Additional Information for Advocates

Below you will find additional information regarding the notarization of a power of attorney. The law firm consulted on this was Reynolds Law Firm (RLF) based in Corvallis, Oregon. They specialize on juvenile law, family law (divorce, custody, support, and protective orders), estate planning and administration, construction law, and business law.

- 1. Is the Oregon Delegation of Powers/Guardian Authority a document that other states will recognize? E.g. if an Oregon family designates a relative who lives in California to be their child's guardian via the form, will that relative have any difficulty enforcing his/her rights?**
 - a. The guardianship document provided by RLF does not have any issues regarding jurisdiction and can be used in any state in the U.S.
- 2. How much, if any, does notarizing the document add to its legal effectiveness?**
 - a. The document does not need to be notarized but RLF prefers for all of them to be notarized because it adds another level of assurance.
- 3. Can the delegation form be notarized without *both* the parent and the delegatee present (as in: the parent has his/her signature notarized, and later the delegatee signs and get his/her signature notarized?)**
 - a. The potential delegate of the child(ren) does not need to be present when the document gets notarized. In fact, the potential delegate does not need to sign.
- 4. Some of the forms appear to actually establish guardianship. Is this possible without the intervention of a family law court? Are these "guardianships" different from court-sanctioned guardianships? If so, how?**
 - a. The form given by RLF does not establish guardianship.
- 5. What are the advantages and disadvantages of having a document that is effective only for a fixed time (like the Oregon Delegation of Powers/Guardian Authority) versus open-ended forms, like the guardianship form recommended by some legal advocates?**
 - a. There is no advantage to having a document that is effective only for a fixed time.
 - b. The disadvantage to having a document that is effective only for a fixed time is that if the parent is unable to return to the US or is unable to get her children to come to her then she needs to figure out a way to renew the document while away. If those 6 months expire, the state takes over and the child becomes a Ward of the State and later placed in foster care.
 - c. The advantage to having a document that is open-ended is that the parent does not have to worry about the delegate's time expiring and entering into a situation in which the child(ren) will be a Ward of the State and then placed into foster care.

- d. Another advantage of a form that is open-ended is that the form is immediately terminable, meaning that the parent can terminate the delegate being responsible for the child(ren) at any point. This can be done by email or in a written letter (preferably done in a way that can be tracked and can only be one line that states something similar to “I hereby revoke...”). This can be sent to a healthcare provider, school, etc.
- i. This is especially important in case the delegate has in one way or another abused her power to care for the children. For example, if the parent finds out that the delegate is trying to take the children out of the country by her own accord - to prevent trafficking.
- 6. If a parent learned that the person to whom authority was delegated was abusing that authority (e.g. not caring for the child or actually abusing the child), how easy/difficult would it be for the parent to cancel the authority and appoint someone else if the parent were in another country?**
- a. Refer to Question 5 Section D. It is the parent’s right to immediately revoke the delegate’s power.
- 7. What happens if only one parent is available but the other legal parent is nowhere to be found? Can the available parent be the only one to sign the document? Conversely, what advice can we give a parent who tells us that the other parent of the child is available but is not willing to sign?**
- a. RLF suggested that a form for every parent and child be filled out, as well as a form with both parents for every child. For example, if there is a family with two parents and two children:
- | | |
|------------------------------|--------------------------------------|
| <i>i. Mother + child 1</i> | <i>iv. Father + child 2</i> |
| <i>ii. Mother + child 2</i> | <i>v. Mother + father + child 1</i> |
| <i>iii. Father + child 1</i> | <i>vi. Mother + father + child 2</i> |
- b. The reason for this is because if the form has a line for parent 1 and parent 2 and only parent 1 signs and the delegate is trying to leave the country with the child, it is the job of the customs official to ask why parent 2 did not also sign the document and this may be a reason to not allow the delegate to exit the country with the child.
- c. This is an option for those families in which both parents are on the child’s birth certificate but one parent is not in touch at all or if the one parent is not willing to sign.
- d. Regardless, it is up to the discretion of the customs official at border entries/exits.
- 8. Is a separate form necessary to give the designated “parent stand-in” authority to travel with the child out of the country?**
- a. In theory, it depends. Technically, both parents need to sign but refer to Question 7 for more on this.
- 9. What is your experience with the DHS (Department of Human Services) unit that seeks to unite children left behind in the US with their parents who have been deported?**
- a. She does not have any experience with this.
- 10. Is/are there federal documents we could use?**
- a. No, refer to Question 1.
- 11. In relation to multiple forms, is an e-doc an appropriate approach?**
- a. This question was not addressed directly because RLF indicated that these types of forms can be emailed or mailed. For example, if parents are separated/divorced and live in different states or countries, the original could be scanned and emailed in order for parent 2 to sign as well or a copy can be made and mailed to parent 2. Also, refer to Question 7.

- b. Copies are also appropriate to make, an original is not necessary.

12. In relation to getting this document notarized, what are (if any) the risks for notarizing this document for undocumented families? Given that Public Notaries are required to keep records (i.e. addresses), is this putting undocumented families at risk?

- a. In RLF's experience, immigration status has not come up so it is not a risk.
- b. In terms of the immigration status of the potential delegate, there are no requirements on delegate's legal status though it is better if the individual is documented.
 - i. Any individual over the age of 18 can be a delegate. This includes individuals who are DACAmented 18+, individuals on a visa, legal permanent residents, naturalized citizen, or birthright citizens.
 - ii. We should not encourage families to designate an undocumented individual because if the parent(s) are detained and deported and then the delegate is also detained and deported, we have not accomplished much by getting this form to the family. This is a last case scenario, though a discussion with the family needs to be had about the importance of designating someone whom they fully trust who has legal status.

13. Translation of document from english to spanish

- a. The best way to do this is for the english document to be translated line by line.
- b. Need a legal translator.

Suggested Term:

Delegate - this is a better term to refer to the person who will be responsible for the child(ren) because it implies that there are limitations. "Guardian" does not necessarily imply any limitations and could be thought to be the individual is the permanent legal guardian.

Lista de Oficinas para Obtener Documentos Importantes

Actas de Nacimiento en Oregon

- ❑ Ubicación:
800 NE Oregon St. #205, Portland, OR 97232 → *para personas mayores de 6 meses*
151 W. 7th Ave. Oficina 520, Eugene, OR 97401 → *para personas menores de 6 meses*
- ❑ Telefono:
888-896-4988 → Portland
(541) 682-4045 → Eugene
- ❑ Costo:
\$28.25 por primera copia
\$20 por cada copia adicional durante la misma visita
- ❑ Información necesaria: necesita traer número de seguro social

Actas de Matrimonio en Eugene

- ❑ Ubicación:
Lane County Vital Records
125 E. 8th Ave. Eugene, OR 97401
- ❑ Telefono: (541) 682-3653
- ❑ Costo: aproximadamente \$8 por la primera copia y \$4 por cada copia adicional

Pasaportes

- ❑ Necesita lo siguiente:
 - Llenar formulario correcto
 - DS-11 → para los que están aplicando por primera vez, menores de 16 años que están aplicando por primera vez o renovando, todos los que no sean elegibles para usar el formulario DS-82
 - <https://eforms.state.gov/Forms/ds11.pdf>
 - DS-82 → para los que desean renovar un pasaporte de adulto
 - <https://eforms.state.gov/Forms/ds82.pdf>
 - DS-5504 → para los que desean cambiar de nombre, corregir un error en pasaporte, sustituir a un pasaporte de validez limitada uno o dos años después de obtener pasaporte
 - <https://eforms.state.gov/Forms/ds5504.pdf>
 - Documentos de soporte
 - Evidencia de ciudadanía (por ejemplo, acta de nacimiento)
 - Identificación
 - Prueba de relación (para menores de 16 años)
 - Fotografía - 2" x 2"
 - Se obtienen en cualquier Walgreens
- ❑ Costo Total \$135
 - \$110 por folleto + \$25 cuota por hacer el trámite

- Se puede pagar con cheque o giro postal. No aceptan tarjetas de débito ni de crédito.
- ❑ Ubicaciones
 - Eugene (necesita sacar cita)
520 Willamette St., Eugene, OR 97401-9998
(541) 341-3676
 - Harrisburg (no necesita sacar cita)
204 Smith St., Harrisburg, Oregon 97446
(541) 995-1003
 - Veneta (no necesita sacar cita)
25042 Dunham Ave., Veneta, Oregon 97487
(541) 935-9533

Títulos de Automóvil & Datos de Seguro de Automóvil

- ❑ DMV - Department of Motor Vehicles
 - Eugene
2870 W. 10th Pl. Eugene, OR 97402
(541) 686-7855
 - Springfield
204 N. 30th St. Springfield, OR 97478
(541) 686-7855
 - Junction City
235 W. 4th Ave. Junction City, OR 97448
(541) 686-7855
 - Cottage Grove
142 Gateway Blvd. Cottage Grove, OR 97424
(541) 686-7855

Empresas para Sacar Copias de Llaves

- ❑ Automóvil
 - Puede comprar copias de llaves para su automóvil en cualquier vendedor de carros
 - Keyhole Locksmith
1775 W 11th Ave, Eugene, OR 97402
(541) 484-6622
- ❑ Casa, Apartamento, o Buzón de Correo
 - Cualquier Jerry's, Home Depot, o Lowe's

Protéjase Contra el Fraude de Notarios

Los notarios no son abogados ni representantes acreditados autorizados por el gobierno de los Estados Unidos. A menudo utilizan el término “notario público” para publicitar sus servicios en la comunidad hispana. Este título no está reconocido en los Estados Unidos como lo está en los países de América Latina.

Quien puede dar consejo legal?

Solo un abogado matriculado o un representante acreditado está autorizado y calificado para ayudarlo con su caso de inmigración. A diferencia de los consultores, los abogados de inmigración han recibido una educación y formación amplia antes de ser autorizados para representar a sus clientes.

Representantes Falsos

Existen personas en nuestras comunidades que no son abogados y no son representantes acreditados. No están cumpliendo con las leyes de los Estados Unidos. ¡Muchos nos estafan!



Es ilícito que los notarios públicos proporcionen asesoramiento sobre inmigración. Incluso el llenado de formularios o de solicitudes de tarjetas de residencia son tareas que sólo un abogado de inmigración matriculado o un representante acreditado debe hacer. Los abogados extranjeros sin licencia de los Estados Unidos no están autorizados por la ley para proporcionar servicios de inmigración.

Información obtenida a través de American Immigration Lawyers Association (AILA):

<http://www.stopnotariofraud.org/faq-es.php>

¿Como evitar el fraude?

Como Verificar

Puede comunicarse con la Corte Suprema de Oregon o con la Asociación Legal de Oregon para verificar si un abogado de inmigración tiene licencia válida. También puede usar estos dos recursos para verificar si el abogado ha sido suspendido o expulsado del ejercicio ante la Corte de Inmigración, la Junta de Apelaciones de Inmigración (BIA) o el Servicio de Inmigración (USCIS).

Corte Suprema de Oregon:

- <https://www.courts.oregon.gov/languages/spanish/Pages/default.aspx>

Asociación Legal de Oregon:

- https://www.osbar.org/members/membersearch_start.asp
- *Telefono:* (503) 620-0222 EXT 0

Sus Derechos

Si trabaja con un abogado de inmigración o un representante acreditado, usted tiene derecho a:

- Una declaración o un contrato por escrito que explica el trabajo que realizará el abogado en su caso y la cuota que cobrará por dicho trabajo.
- Recibir información sobre el estado de su caso y sobre lo que se ha presentado.
- Una copia completa de todos los formularios o documentos presentados en su caso.
- Una descripción de la contabilidad de su caso, donde se especifique el costo total y los recibos de pagos.

¡Contáctenos!

Si necesita acceder a un abogado o representante acreditado o si quisiera verificar la certificación de un abogado o representante acreditado, por favor llame a Centro Latino Americano y nosotros le ayudaremos.



Teléfono: (541) 687-2667

Ubicación: 944 W. 5th Ave. Eugene, OR 97401

Números Telefónicos Importantes

Servicios de apoyo:

Centro Latino Americano

541-688-7376

GLAD – Grupo Latino de Acción Directa

541-505-7953

Servicios legales de inmigración de bajo costo:

Servicios Legales de Inmigración de Caridades Católicas

541-345-3628, x. 303

(oficina local – comuníquese con Lise Colgan)

Servicios de Consejos de Inmigración (Portland)

503-221-1689

Servicios de ley familiar

Reynolds Law Firm PC

Especialidades: derecho juvenil, derecho familiar (divorcio, custodia, manutención y órdenes de protección), derecho empresarial, planificación y administración de propiedades (testamentos, fideicomisos y sucesiones) y derecho de construcción.

Tel: (541)738-1800

Fax: (541) 738-1801

Dir: 225 SW. 4th St. PO Box 1183. Corvallis, OR 97339

Family Court Assistance Office

(541) 682-4302

Oficinas de la administración federal:

Centro de Detención en Tacoma (*ICE centro de detención*)

253-779-6000

USCIS (*Servicios de Inmigración y Ciudadanía de los EUA*)

1-800-375-5283

Consulados:

Consulado Mexicano en Portland, Oregon

→ *Citas para trámites de matrícula y pasaporte*

877-639-4835

→ *Información general en el consulado*

503-271-1442

Consulado de Guatemala en San Francisco, California

415-563-8319

Consulado de El Salvador en Seattle, Washington

206-971-7950

Consulado de Honduras en Los Angeles, California

213-995-6406

EQUITY CORPS

Resources for Lane County Residents in Removal Proceedings

HISTORY

The Equity Corps officially launched in the fall of 2018, with support from the City of Portland and Multnomah County. The program is the culmination of a years-long effort by members of the Oregon Ready coalition to create a novel universal representation model to protect immigrant Oregonians from deportation. Over time, the program aims to scale up and provide legal representation for every individual facing removal defense proceedings at the Portland Immigration Court.

MISSION

The Equity Corp's mission is to create permanent pathways to immigrant inclusion through the provision of scalable, data-driven, and innovative legal defense services. Currently, the Equity Corps provides support and removal defense to immigrant Oregonians who are at risk of deportation.

WHY THE EQUITY CORPS?

With immigrant rights increasingly under attack by a hostile federal administration, immigrant communities in Oregon find themselves at increasing risk of deportation. Many immigrant Oregonians lack the resources to find quality legal representation when placed in removal proceedings. In the Portland immigration court, almost half of respondents appear without legal counsel; a national study has shown that unrepresented respondents are five and a half times less likely to win relief from deportation as compared to their represented counterparts.

But legal representation makes a difference. Immigrants who are represented by attorneys in removal proceedings are fifteen times more likely to apply for relief, and five and a half times more likely to win their cases and avoid deportation, as compared to those who are unrepresented.

The Equity Corps leverages attorneys when they are needed most - in the period when the risk of deportation is highest. This unique deployment point, combined with coordinated systems of pro se support and targeted advocacy during the pendency of the removal case, allows deportation defense attorneys to represent more people, bringing down the per-case

representation cost. Central case assignments, strategy, and technical support will ensure a successful outcome in every winnable case.¹

For more information refer to the official report, [Defend Everyone: Creating the Equity Corps of Oregon to Provide Universal Representation](#)

In order to reach eligible clients, Equity Corps has partnered with volunteers and advocates who work at existing organizations that serve immigrant communities in Oregon. These navigators have undergone training on Navigation best practices and the unique Navigation technology portal used during navigation interviews. The navigators set an appointment with clients to carry out an interview where they gather information about the clients case. This information is submitted to Innovation Law Lab and Equity Corps attorneys and other legal staff who determine whether the case can be accepted. The navigator is the main point of contact for the client.

RESOURCES FOR LANE COUNTY RESIDENTS

Currently, Equity Corps funding is only available to individuals who are residents of the City of Portland or have ties to the City of Portland. However, Innovation Law Lab has organized pro bono immigration attorneys who may be able to take the case of a client who has no ties to the City of Portland. Having said this, I cannot guarantee that the case will be accepted by Equity Corps or that pro bono legal representation will be provided.

For clients residing or located in Lane County, please contact Karla Schmidt Murillo to set up an appointment for a navigation interview.



Karla Schmidt Murillo

944 W. 5th Avenue

Eugene, OR 97402

(541) 687-2667

karlasm@centrolatinoamericano.org

CLIENT ELIGIBILITY REQUIREMENTS

A client **is eligible** for the program if she/he:

- Is in removal proceedings
- Is not currently detained
- Is not currently working with an immigration attorney on their case
- Cannot afford a private immigration attorney

A client **is not eligible** for the program if she/he:

- Is not income eligible
- Is not in danger of removal

¹ About Equity Corps, <http://equitycorps.org/about-equity-corps/>

NAVIGATION INTERVIEW INFORMATION

If you have a client who is eligible, please email me directly so that we can set up a brief phone meeting to get the client's information. Please do not forget to get a written signed consent form from the client giving you permission to share their contact information with me. Once I have the client's contact information, I will call them to set up an appointment.

- The interviews take approximately 1.5 to 2 hours.
- They will take place at Centro Latino Americano.
- I will fill out the application with the client through Innovation Law Lab's case management system for Equity Corps.
- Clients should bring as much paperwork as they have. Please refer to the following pages for a list of documents clients need to bring to the navigation interview.

This can be an extremely worrisome process so if your client would like you, the advocate, to sit in on our application appointment, that is perfectly fine. As you can imagine, the questions asked will be extremely sensitive in nature and I want to make sure the client feels supported and respected throughout the process. Having you sit in on the application appointment if you have already built rapport and trust with your client might make the client feel more comfortable. We also want to make sure the client feels comfortable enough to share all details of their case so that we have the best chance of having the application accepted.

QUESTIONS?



Karla Schmidt Murillo

944 W. 5th Avenue
Eugene, OR 97402
(541) 687-2667

karlasm@centrolatinoamericano.org



Equity Corps

<http://equitycorps.org/>



Innovation Law Lab

<https://innovationlawlab.org/>

EQUITY CORPS DE OREGON

Para ayudar con el proceso de su Entrevista de Navegación, favor de traer la mayor cantidad de los siguiente documentos y la siguiente información que sea posible a su cita. Si no tiene la información, o si la pregunta no se aplica a su caso, no hay que proveerla.

Documentos

- Copia de su acta de nacimiento
- Copia de su identificación con foto
- Copia de su pasaporte, expedido por su país de ciudadanía
- Copias de su acta de matrimonio y actas de nacimiento de sus hijos (si aplica)
- Cualquier papeleo que alguna vez haya recibido de inmigración
 - Incluyendo US Citizenship & Immigration Services (USCIS); Executive Office of Immigration Review (EOIR, or immigration court); Customs and Border Patrol (CBP); Immigration and Customs Enforcement (ICE); y el anterior Immigration & Naturalization Service (INS)
- Copias de cualquiera aplicación que previamente haya archivado con inmigración
 - Incluyendo US Citizenship & Immigration Services (USCIS); Executive Office of Immigration Review (EOIR, or immigration court); y el anterior Immigration & Naturalization Service (INS)
- Cualquier papeleo o evidencia que se relaciona con daño que sufrió afuera de los Estados Unidos (si es aplicable/si es disponible)
- Archivos de la corte o la policía que se relaciona con cualquier antecedente penal que tenga (si aplica a su caso)
- Prueba de su ingreso familiar
 - Por ejemplo, su talón de pago, su declaración de impuestos del año precedente, o otra prueba de su sueldo

Informacion

- Fechas y lugares de todos sus llegadas y salidas de los Estados Unidos
- Nombres y fechas de nacimiento de su esposo(a) o pareja y sus hijos (si es aplicable)
- Información acerca de los estados migratorios de su esposo(a) o pareja y sus hijos (si es aplicable)
- Su número de registro de extranjero (o “número A”)

Fecha y Hora de la Cita de Navegación: _____

Ubicación de la Cita:



Centro Latino Americano

944 W. 5th Avenue
Eugene, OR 97402
(541) 687-2667

EQUITY CORPS OF OREGON

To help with the process of your Navigation Interview, please bring as many of the following documents and as much of the following information as possible to your appointment. If you do not have some of the requested information, or the request does not apply to your circumstances, you do not need to bring it.

Documents

- Copy of your birth certificate
- Copy of your state-issued photo identification
- Copy of your passport issued by your country of citizenship
- Any paperwork you have ever received from immigration agencies
 - Including US Citizenship & Immigration Services (USCIS); the Executive Office of Immigration Review (EOIR, or immigration court); Customs and Border Patrol (CBP); Immigration and Customs Enforcement (ICE); and the former Immigration & Naturalization Service (INS)
- Copies of any prior applications you have filed with immigration agencies
 - Including US Citizenship & Immigration Services (USCIS); the Executive Office of Immigration Review (EOIR, or immigration court); and the former Immigration & Naturalization Service (INS)
- Copies of marriage certificate and children's birth certificates (if applicable)
- Any paperwork or evidence related to harm that you suffered outside of the United States (if applicable/available)
- Records from the court or the police related to any prior criminal convictions you have (if applicable)
- Proof of your household income
 - For example, your paystub, last year's tax return, or other proof of your salary

Information

- Dates and places of all prior arrivals to and departures from the United States
- Names and dates of birth of your spouse or common law partner and children (if applicable)
- Information about the immigration status of your spouse or common law partner and children (if applicable)
- Your alien registration number ("A number")

Date and Time of Navigation Appointment: _____

Place of Appointment:



Centro Latino Americano

944 W. 5th Avenue
Eugene, OR 97402
(541) 687-2667

RECURSOS LEGALES DE INMIGRACIÓN

Abogados Privados en el Condado Lane

Vannia Glasinovic-Hindery

Tel: (541) 908-5079

Dir: 944 W. 5th Ave. Eugene, OR

Habla español

Molina Law Group LLC.

Tel: (541) 359-2021

Toll Free: (866) 607-4087

Dir: 4660 Main St. Suite B300. Springfield, OR

Habla español

Kilgren Immigration Law Office LLC

Tel: (541) 600-8864

Dir: 66 Club Rd, Suite 200. Eugene, OR

Habla español

Raquel Hecht

Tel: (541) 465-2173

Dir: 329 W. 8th Ave. Eugene, OR

Habla español

Angela Anderson

Tel: (541) 513-7753

Dir: 399 E. 10th Ave. Suite 104. Eugene, OR

Habla español

Benjamin Beijing Wang Law Firm

Tel: (541) 484-1811

Dir: 243 W. 10th Ave. Eugene, OR

Organizaciones Sin Fin de Lucro en el Condado Lane

Ofrecen servicios legales de inmigración a bajo costo.

Catholic Community Services Immigration Legal Services

Lise Colgan, especialista en admisión y alcance

Tel: (541) 345-3628 ext. 303

Correo electrónico: lcolgan@ccslc.org

Habla español

No están aceptando casos nuevos.

Lane County Law & Advocacy Center (Legal Aid)

Kathleen Dolan

Tel: (541) 485-1017 ext 122

Dir: 376 E. 11th Ave. Eugene, OR 97401

Habla español

Organizaciones Sin Fin de Lucro en el Área Metropolitana de Portland

Ofrecen servicios legales de inmigración a bajo costo.

Immigration Counseling Service

Tel: (503) 221-1689

Dir: 519 SW Park Ave. Suite 610. Portland, OR 97205

Pagina web: <https://www.ics-law.org/es/>

Hablan español

Sponsors Organized to Assist Refugees (SOAR)

Tel: (503) 384-2482

Dir: 7931 NE Halsey St. Suite 302. Portland, OR 97213

Pagina web: <http://emoregon.org/soar-legal/>

Hablan español

Catholic Charities

Tel: (503) 542-2855

Dir: 2740 SE Powell Rd. Portland, OR 97202

Pagina web:

<https://www.catholiccharitiesoregon.org/support-survivors/immigration-legal-services/#1504899012676-01f9057f-d621>

Hablan español

IRCO Immigration Legal Services

Tel: (503) 235-9396

Dir: 10301 NE Glisan St. Portland, OR 97220

Correo electronico: ircoils@irco.org

Pagina web:

<https://irco.org/what-we-do/legal-services>

Organizaciones Sin Fin de Lucro en Washington

Ofrecen servicios legales de inmigración a bajo costo.

Northwest Immigrant Rights Project

Oficina en Seattle (*Hablan español*)

Tel: (206) 587-4009

Dir: 615 2nd Ave. Suite 400. Seattle, WA 98104

Pagina web: <https://www.nwirp.org/our-work/direct-legal-services/>

Oficina en Tacoma (*Hablan español*)

Ayudan a personas que están detenidas en el Northwest Detention Center (Centro de Detención del Noroeste)

Tel: (253) 383-0519

Dir: 1119 Pacific Ave. Suite 1400. Tacoma, WA 98402

Pagina web: <https://www.nwirp.org/our-work/direct-legal-services/>

Recursos Legales Adicionales

Molina Law Group LLC.

Especialidades: defensa criminal (citas de tráfico, delitos menores, delitos mayores) y defensa de inmigración (personas en proceso de deportación, asilo, DACA, visas temporales, visas permanentes, aplicaciones para ciudadanía, etc).

Tel: (541) 359-2021

Línea gratuita: (866) 607-4087

Dir: 4660 Main St. Suite B300. Springfield, OR 97478

Habla español

Jacy Arnold Law - Michael Mickelson

Especialidades: derecho familiar

Tel: (541) 338-9111

Dir: 401 E. 10th Ave. #400. Eugene, OR 97401

Habla español

Justus McCann Law Offices

Especialidades: derecho familiar

Tel: (541) 344-1930

Dir: 859 Willamette St. #240. Eugene, OR 97401

Hutchinson Cox

Especialidades: derecho familiar

Tel: (541) 686-9160

Dir: 940 Willamette St. #400 Eugene, OR 97401

Habla español

Joseph Smith

Especialidades: derecho familiar

Tel: (503) 585-7777

Dir: 1529 State St. Salem, OR 97301

Habla español

Access the Law

Especialidades: derecho familiar, bancarrota, propietario/inquilino, práctica general, servicios legales para estudiantes, clínica legal para veteranos y servicios de inmigración.

Tel: (541) 686-4890

Dir: 245 W. 13th Ave. Eugene, OR

Organización legal sin fines de lucro

Reynolds Law Firm PC

Especialidades: derecho juvenil, derecho familiar (divorcio, custodia, manutención y órdenes de protección), derecho empresarial, planificación y administración de propiedades (testamentos, fideicomisos y sucesiones) y derecho de construcción.

Tel: (541) 738-1800

Fax: (541) 738-1801

Dir: 225 SW. 4th St. PO Box 1183. Corvallis, OR 97339

Notarios Publicos

No son abogadas y no pueden dar consejo legal.

Katie Herzberg Hachimoto

Ayuda con cartas de poder u otros documentos.

Habla español

Tel: (541) 321-1041

Correo electrónico: chica_angelica@hotmail.com

Blanca Quintero

Ayuda con cartas de poder u otros documentos.

Habla español

Tel: (541) 515-1667

PARA MÁS INFORMACIÓN



Dir: 944 W. 5th Ave. Eugene, OR 97402

Tel: (541) 687-2667

Correo Electrónico: info@centrolatinoamericano.org

Horario: Lunes-Jueves 8:30am-12pm, 1pm-5pm

Viernes 8:30am-12pm

Family Preparedness Packets

What are the family preparedness packets? Why are they important?

The family preparedness packets contain information so that you can design an action plan in case of emergency for you and your family. An emergency can be any unforeseen situation that requires special and immediate attention to reach a solution as soon as possible. For example, an emergency can be related to a medical crisis or a time-sensitive immigration situation.

How can I get one for my family?

You can access a family preparedness packet by calling Centro Latino Americano and setting up an appointment with a case manager who will walk you through the packet and can answer any questions you may have.

Cost

The packet and appointment with a case manager at Centro Latino Americano are both free of cost.

If you are interested in getting a power of attorney document notarized, we charge the following fees:

- Individualized power of attorney - \$37
- Stamp only - \$10

For More Information



Centro Latino Americano

Phone: (541) 687-2667

Address: 944 W. 5th Ave. Eugene, OR 97401

Hours: Monday-Thursday 830 am-12 pm, 1 pm-5 pm

Friday 830 am-12 pm

Saturday & Sunday closed

Preparación Familiar

¿Qué son los cuadernos de preparación familiar y cuál es la importancia?

Los cuadernos de preparación familiar contienen información para que usted pueda diseñar un plan de acción en caso de emergencia para usted y su familia. Una emergencia puede ser cualquier situación imprevista que requiere de atención especial e inmediata para llegar a una solución lo antes posible. Por ejemplo, una emergencia puede ser relacionada a una crisis médica o una situación migratoria de algún miembro de la familia.

¿Dónde puedo obtener un cuaderno?

Puede acceder a un cuaderno de preparación familiar llamando a Centro Latino Americano y sacando una cita con un administrador de casos quien le dará más detalles sobre el cuaderno y podrá responder todas sus preguntas.

Cost

Obtener un cuaderno y sacar una cita con un administrador de casos en Centro Latino Americano es gratuito.

Si usted está interesado en obtener una carta poder, cobramos las siguientes tarifas:

- Carta poder individualizada - \$37
- Sello - \$10

Para Más Información



Centro Latino Americano

Tel: (541) 687-2667

Dir: 944 W. 5th Ave. Eugene, OR 97401

Horario: Lunes a Jueves 830 am-12 pm, 1 pm-5 pm
Viernes 830 am-12 pm
Sábado y Domingo oficina cerrada